

EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION VI GOVERNING BOARD MEETING

September 20, 2006 3:30 PM
ENOA Office, 4223 Center St., Lower level

RECEIVED
06 SEP 18 AM 11:09

DODGE COUNTY, NEBRASKA
FRED HYTTI, COUNTY CLERK

PRELIMINARY AGENDA

1. Roll Call
2. Comments & Correspondence—Governing Board
3. Resolution to Accept Minutes of August 16, 2006 Board Meeting
4. Attorney Comments
5. Approval of Capital Expenditures Resolution for September, 2006—
Bob Brinker
6. Approval of Pension Committee Recommendations:
 - A. Increase in Agency Contribution Effective 1/01/07
 - B. Switch Payment for New Retirees to the Cash Withdrawal
Method Effective 10/1/06
7. Motion to Deny Tort Claim of Darnell Tolbert—Bob Brinker
8. Request for Executive Session
9. Director's Report
10. Motion to Adjourn Out of ENHSA Admin and to Enter into Office on Aging

OFFICE ON AGING

11. Approval to Renew Internet Contract with Cox Business Services—
Bev Griffith
12. Authorization to Dispose of Surplus Equipment Consisting of 125 Inoperable
Emergency Response Units—Bev Griffith
13. Director's Report
14. Motion to Adjourn Out of Office on Aging and to Enter into Region 6
Behavioral Healthcare

REGION 6 BEHAVIORAL HEALTHCARE

15. Annual Program Audit Report, FY06—Patti Jurjevich
16. Approval of Final Certification of County Tax Match—Patti Jurjevich
17. Approval of Contracts/Amendments
 - a. Contract with Salvation Army for Projects in Transition from
Homelessness (PATH) Formula Grant, 10/1/05-9/30/06
 - b. Integrated Coordinated Care Unit Contract Amendment, 7/1/06-6/30/08
18. Approval of Worker's Compensation Carrier—Patti Jurjevich

OVER

Region 6 Continued

19. Requests for Out-of-State Travel:
 - a. Nicole Smith and Jessica Payton
 - b. Ritha Moro and John Henige
 - c. Jean Hartwell
20. Update on Nebraska Behavioral Health Recovery Center—Patti Jurjevich
21. Update on Behavioral Health Reform—Patti Jurjevich
22. Request for Executive Session
23. Director's Report

OFFICE OF MENTAL RETARDATION

24. Advisory Committee Report—Bob Brinker
25. Renewal of Private Pay Agreement—Bob Brinker
26. Recycling Insurance Claim and Expenses—Bob Brinker
27. Proposal to Replace Vans—Bob Brinker
28. Director's Report
29. Motion to Adjourn Out of Office of Mental Retardation and to Enter into Office of Mental Health

OFFICE OF MENTAL HEALTH

30. Approval of Contracts with School Districts—Marge Ludden
31. Director's Report
32. Motion to Adjourn Meeting

EASTERN NEBRASKA HUMAN SERVICES AGENCY
AND REGION VI GOVERNING BOARD MEETING MINUTES

August 16, 2006

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Chair Mary Ann Borgeson called the meeting to order at 3:30 PM.

1. Roll Call

Roll call showed the following Board Members in attendance: Mary Ann Borgeson(Douglas County), Lou Allgayer(Cass County), Bob Missel(Dodge County), Paul Cook(Sarpy County). Duane Wilcox(Washington County) arrived at 3:45 PM. The following Staff were present: Bob Brinker, Bev Griffith, Marge Ludden, Patti Jurjevich, Steve Reicks, Nancy Cohen, Taren Petersen. Attorney Richard Gilloon was also present.

2. Comments and Correspondence

There was no comment from the Board.

3. Resolution to Accept Minutes of July 18, 2006 Board Meeting

Motion was made approving the Board Minutes of the July 18, 2006 meeting. Motion was seconded and passed by unanimous roll call vote. The resolution was signed.

4. Attorney Comments

The Attorney is present to provide legal input on items throughout the agenda and in executive session. Richard Gilloon stated that he had no comment at this time.

5. Approval of Capital Expenditures Resolution for August, 2006

Bob presented the capital expenditures resolution for the month of August. He stated that the air-conditioner for 4883 South 51st Street was needed shortly after the July Board meeting, so approval had been obtained from the Chair previous to the meeting tonight.

Motion was made approving the capital expenditures for the month of August as set out in Exhibit 5. Motion was seconded and passed by unanimous roll call vote. The resolution was signed.

6. Approval to Dispose of Surplus Property

Motion was made authorizing the Agency to dispose of surplus property consisting of two eleven year old ENHSA vans, per Exhibit 6. Motion was seconded and passed by unanimous roll call vote.

7. Pension Committee Recommendations

Bob Brinker reported that the Pension Committee met today. He presented a history on actuarial valuations over the last six years. The agency's contributions to the plan have been increased twice, once in January 1, 2000 and once in January 1, 2002. After the 2004 valuation, the committee spent a lot of time looking at the actuarial assumptions thinking that those would have a greater affect on the valuation than what they did.

Therefore, we have asked Silverstone to prepare some recommendations on increased contributions and how that would affect the funded ratio. The goal is to get our funded ratio to 85%, as recommended by our consultants. Silverstone had recommended that the Agency increase their contribution to 6.25% right away. This would allow us to get to the target ratio in a short period of time.

In order for the Agency to afford the increased contributions for the plan, a staggered proposal is now being recommended (see last page of exhibit). ***The Pension Committee is recommending increasing the agency contributions by ½% each year starting January 1, 2007-2010.*** By doing so, we should meet the funding ratio of 85% by 2025. The plan would be reviewed every two years for validity and any other adjustments we would want to make.

The second recommendation of the Pension Committee is to go to a cash payment basis for new retirees so that every month the payments would come directly out of the activity account rather than the minimum reserve for retiree payments. This would allow us to keep more of our funds invested in the higher yield mutual funds.

There was discussion. Bob stated that the Pension Committee plans to bring these two recommendations before the Board for approval at the August Board meeting.

8. Approval of ENHSA Operating Budget for FY 2006-07

Steve Reicks presented the ENHSA Operating Budget as Exhibit 8. This had been sent to the Board ahead of the meeting. Steve stated that there is a 3% increase in wages. One of the biggest increases is in Transportation due to gasoline prices. A new pickup truck will be purchased for the Maintenance Dept. There is now one less part-time position in the Accounting Dept. Due to the change in processing payroll, we do not know if it will be necessary to rehire for this position.

Motion was made approving the ENHSA Operating Budget for FY 2006-07, per Exhibit 8. Motion was seconded and passed by unanimous roll call vote.

9. Request for Executive Session

The Chair stated that there would be no executive session needed.

10. Director's Report

Bev Griffith brought up that we need to be thinking how to orient the new senators regarding the agencies. After involved discussion, it was agreed that the Office Directors should update the binders that were presented to the senators several years ago, and that the presentation to the senators should be accomplished no later than the month of October.

11. Motion to adjourn out of ENHSA Admin and to enter into Region 6 Behavioral Healthcare. Motion was seconded and passed by unanimous roll call vote.

REGION 6 BEHAVIORAL HEALTHCARE

12. Approval of Allocation of LB 40—One Time Funds to Community Alliance

Taren Petersen explained that this is one-time funding under LB40A to provide for the acquisition, renovation and rehabilitation of housing for very low income adults with a serious mental illness.

The "Request for Qualifications (RFQ)" was issued and three responses were received from two agencies. The review team recommended to the Behavioral Health Advisory Committee that Community Alliance Residential Services be awarded \$377,313 for two apartment projects. One is a 10-unit apartment building and the other is an 18-unit apartment building.

Mr. & Mrs. Pinkerton from the audience commented at this time that they had not received notice of the RFQ. Taren responded that the RFQ had been properly advertised and that the Pinkertons had been E-mailed the information, also.

Lou Allgayer recommended that the same rules for advertising be followed each time an RFQ is issued. Mary Ann Borgeson recommended that an up-to-date list of agencies be established to be contacted when the RFQ is to be issued. There was discussion.

Carole Boye, Executive Director for Community Alliance, spoke on her agency's behalf at this time concerning their commitment to the project.

After discussion, a motion was made that Community Alliance be awarded a total of \$377,313 to fund the acquisition and rehabilitation of their two projects: a 10-unit apartment building located at 4455 Franklin St. in Omaha, and an 18-unit apartment building located at 1115 S. 32nd St. in Omaha. The motion was seconded and passed by unanimous roll call vote.

13. Update on Housing Voucher Program

Taren referred to Exhibit 13. In August, 2005, the Board awarded the State Rental Assistance Transition Voucher Program to Community Alliance Housing Management Services. Our region was given dollars to provide approximately 123 housing vouchers. The target population for this program is adults who are extremely low income with a serious mental illness, who are ready for discharge from an inpatient mental health commitment.

As of July 31, Community Alliance has issued 38 vouchers to individuals who are renting apartments. There are 11 additional vouchers that have been issued, with individuals out looking for apartments. So far, the voucher program has one individual who has "bridged" from the voucher program into Section 8 housing. There were no questions from the Board.

14. Approval of Security System at 3801 Harney St.

This information was sent out previous to the meeting (Exhibit 14). Patti stated that the contract is up with ADT Security System. We would like to get out from under their high monthly lease charge and purchase a burglar/access system. Therefore, we went out to bid and received bids from four different security companies. Region 6 is recommending entering into contract with Barone Security Systems.

Motion was made authorizing Region 6 to purchase a security/access system from Barone Security Systems at the price of \$11,856 and to contract for monitoring at \$40 per month for a five-year period, per Exhibit 14. Motion was seconded and passed unanimously by roll call vote.

15. Approval of Volunteer Policies

These policies had been presented to the Board at the July meeting. A list of these policies is attached to these minutes as Attachment I.

Motion was made approving the Region 6 Volunteer Policies 6.900 through 6.916, per Exhibit 15. Motion was seconded and passed by unanimous roll call vote.

16. Approval of Contracts/Amendments

Patti presented the following Contracts and Amendments for approval at this time:

- A. Contract with Nebraska Department of Health & Human Services for Regional Housing Related Assistance (7/1/06-6/30/07)
- B. Contract with Nebraska Department of Health & Human Services for Behavioral Health Services (7/1/06-6/30/07)

- C. Contract with Nebraska Department of Health & Human Services for State Incentive Cooperative Agreement(SICA) (7/1/06-9/30/06)
- D. Contract with Community Alliance for Projects for Assistance in Transition from Homelessness (PATH) Formula Grant 10/1/05-9/30/06)
- E. Contract with Zakaria Siddiqui, M.D. for Psychiatric Consultation Services (7/1/06-6/30/07)
- F. Contract with Nebraska Family Support Network (7/1/06-12/31/06)

Motion was made approving the above-stated contracts as presented. Motion was seconded and passed by unanimous roll call vote. The contracts were signed by the Chair.

17. Update on Behavioral Health Reform

Patti referred to Exhibit 17. 211 consumers have been diverted from needing to go to a regional center. 540 persons have received strength-based, consumer-centered assessments since December, 2004. As of this week, there are 25 persons statewide on the admissions list for the regional center. 12 of those are from Region 6. 78 beds remain at Norfolk—101 beds have been deactivated. There are currently 47 people from Region 6 still at Norfolk.

HHS has notified us that the Region will need to take the lead in finding community placement for eight more individuals at Norfolk. Six of these individuals need long term care. Two of these have the legal status of “not guilty by reason of insanity”. The State has said they will work with us on these placements. We are hoping this means they will also provide some money to accomplish this.

Catholic Charities has hired staff and their additional eight Dual Diagnosis beds became operational the end of July, so all of the reform services are now operational.

The Regional Consumer position is still on hold. John Pinkerton spoke at this time concerning this position. He does not feel the position is worthy of the taxpayer’s money. Carol Boye spoke in favor of pursuing the position. Rachel Pinkerton stated that the consumers need to have the opportunity to speak, that there may be some different ideas how to spend this money. There was discussion. Patti will keep the Board updated.

18. Director’s Report

There was no Director’s Report.

- 19. Motion was made at 5:15 PM to adjourn out of Region 6 Behavioral Healthcare and to take a 10 minute break in the meeting. Motion was seconded and passed by unanimous roll call vote.

Motion was made at 5:25 PM that the meeting should reconvene into the Office of Mental Retardation. Motion was seconded and passed by unanimous roll call vote.

OFFICE OF MENTAL RETARDATION

20. Advisory Committee Report

Bob reported that the committee met yesterday and approved the ENCOR Operating Budget. Discussion also took place on possible expansion of services. He will bring the minutes of this meeting to the September Board meeting.

The Chair asked if any other Board Member would like to serve on the committee. She is the present member but has not been able to attend many of the meetings. Paul Cook and Bob Missel assented to sharing this responsibility. The committee meets every other month on the Monday preceding the Governing Board meeting.

21. Approval of 2006-07 ENCOR Operating Budget

Bob presented the ENCOR Operating Budget at this time. The main part of the increase in salary expense is related to the savings in health insurance through the union contract. This savings was put into wages. There is also a 2% pot of money set aside for salary increases for the upcoming year. Union negotiations should commence next month. This is a three-year agreement and the whole contract is up. Then there are two years in a row when negotiations are for wages only.

Certain increases were put into the budget for gas. Utilities are higher because natural gas went up last year. We would like to raise mileage from \$.405/mile to \$.445/mile. One-half of the increase in Transportation is for gas. Nothing is budgeted for Motor Vehicles. We will probably ask for approval to buy five vans out of the fund balance. There was discussion on whether these vans should be taken out of the fund balance. This will be further discussed in the future.

Bob Missel asked how the significant decrease in Group Insurance was accomplished. Bob explained that this was due to prior union negotiations; the ENCOR nonbargaining unit switched to the union insurance with Central States. Central States was able to drop our premium about 20% and this savings was put into wages.

Motion was made approving the 2006-07 ENCOR Operating Budget as presented in Exhibit 21. Motion was seconded and passed by unanimous roll call vote.

22. Discussion on Possibly Expanding Services

Bob stated that this is a result of an organization called Transfigurations, a small private provider, who has gone bankrupt. Bob met with HHS to attempt to problem-solve this situation. There are seven group homes involved and we are contemplating taking over operation of two to three of these. If we decide to do so, we will need approval from the

Board before the next Board meeting. After discussion, it was decided to authorize the Chair to sign the necessary leases previous to the September Board meeting. There was discussion.

Motion was made for ENCOR to continue ahead with these negotiations and to authorize the Chair to sign the necessary documents if needed previous to the September Board meeting once the documents have been reviewed by the attorney. Motion was seconded and passed by unanimous roll call vote.

23. Employee Recognition Program

Bob presented the updated ENCOR Recognition Program as Exhibit 23. The revised part of the program would cost \$2,000 for the year. We would not have to use State money for a resource, and the program had been reviewed by the attorney. There was brief discussion.

Motion was made approving the updated ENCOR Recognition Program per Exhibit 23. Motion was seconded and passed by unanimous roll call vote.

24. Analysis of Service Coordination Monitoring Activities Report

Bob reported that the latest State Coordination Report was very favorable. He shared the results with the Board.

25. Approval of Renewal Agreement with Sodexo

Motion was made renewing the agreement with Sodexo at a 4% increase from them for seven ENCOR people to run the dish room at Creighton. Motion was seconded and passed by unanimous roll call vote. The Chair signed the contract.

26. Director's Report

Bob invited the Board Members to attend the open house celebrating 35 years at the Fremont Workshop on August 18, 2006.

27. Motion was made to adjourn out of the Office on Mental Retardation and to enter into the Office of Mental Health. Motion was seconded and passed by unanimous roll call vote.

OFFICE OF MENTAL HEALTH

28. Approval of Employee Contracts for Two New Staff

Motion was made approving annual contracts for two new non-certified staff to fill open positions at Alpha School. Motion was seconded and passed by unanimous roll call vote. The Chair signed the contracts.

29. Approval of Resolution Honoring Colleen Thompson's Retirement

Marge Ludden read a resolution honoring Colleen Thompson, upon her retirement, for 27 years of service to Alpha School. The Board signed the resolution and extended their best wishes to Colleen for a long and fulfilling retirement.

30. Director's Report

Marge reported that the staff has done a great job in preparing for the students to return to classes on Monday, August 21st.

31. Motion was made to adjourn out of the Office of Mental Health and to enter into the Office on Aging. Motion was seconded and passed by unanimous roll call vote.

OFFICE ON AGING

32. Resolution for Out-of-State Travel for Mary Parker

Bev Griffith presented a resolution for Mary Parker, Foster Grandparent/Senior Companion Coordinator, to attend the National Association of SCP Directors Board Meeting. ENOA is proud that Mary has been appointed to the National Association's Board of Directors.

Motion was made authorizing Mary Parker to travel to St. Joseph, Michigan to attend the above-stated meeting per Exhibit 32. Motion was seconded and passed by unanimous roll call vote. The resolution was signed.

33. Director's Report

The written Director's Report was in the Board packet as Exhibit 33 for the Board's information.

Bev reported that we are still fighting with FEMA to get reimbursement for ENOA's service to the Katrina evacuees. She is in the process of writing a full report on the services we provided. There was involved discussion. The Chair stated that we will continue to pursue reimbursement and assured the Board that ENOA *will* eventually receive reimbursement.

34. Motion was made to adjourn the meeting at 6:25 PM. Motion was seconded and passed by unanimous roll call vote.

Respectfully submitted,

Donna Lewis

